



Mary Queen of the Holy Rosary Catholic School

A National Blue Ribbon School of Excellence

August 10, 2022

Dear School Families,

As promised at Curriculum Night, here is the update on how we are adapting to the construction both at Lexington Catholic High School and on Clays Mill Road, the change in dismissal times for Lexington Catholic, and the move of the parish offices into the school building. I truly do appreciate your flexibility and understanding.

Morning Drop Off.

Not much is changed here, we have updated our maps on the website so that you can share as needed for anyone helping you with morning drop-off. A reminder to please not pass another car, you are never sure which side a child might exit the car.

[Morning Care Drop Off](#) (the \$5 per day charge for morning care will be billed to your student's FACTS account monthly)

[Preschool Morning Drop Off](#)

[K-8 Morning Drop Off](#)

Half Day Preschool Pick Up

Because of the move of the parish offices to the school building, we are asking that families not pull up to the curb to pick up their students at half-day dismissal. We have reserved the green highlighted parking spaces for you to park and walk up to the door to sign out and pick up your child. If you pull up to the curb, then you are blocking the entrance to the parish offices. There is an awning over the door, even in inclement weather, you will need to park in the designated parking spaces.

Half Day Preschool Pick Up

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Afternoon Dismissal

The bell rings at 2:45, at this time we start prayer and the dismissal process. Please remember to bring your QR codes with you to be scanned. QR codes from previous years will work for returning students. If you have misplaced yours or do not have one yet (new families) please let our IT Director know via email Jimmie.Newsome@maryqueenschool.org. When arriving on campus, a reminder that there may be students out at play in our recess area so please drive slowly and carefully when entering the campus. In the event you need to pick your child up early, please notify your child's teacher and copy the school office. We ask that you please plan to pick-up before 2:15 pm. Please park in the Southland Park lot so that you do not get stuck in the dismissal line.

[Preschool Afternoon Dismissal](#)

[K-8 Afternoon Dismissal](#)

The crossing guard for the public school, who has graciously always crossed our students safely, leaves at 3:00pm. Because of Lexington Catholic's later dismissal time, we will not have the services of the crossing guard. We will not be walking students to Lexington Catholic in the afternoon.

If your child is meeting a sibling that is parked in the Mary Queen parking lot, the Lexington Catholic student will need to get into the Mary Queen dismissal line, pull around to the front of the school where the QR code will be scanned and the child brought to the car, they can then exit our lot using the driveway closest to Southland Park.

If your child is being picked up by a sibling that is parked in the Lexington Catholic parking lot, the Lexington Catholic student will need to enter Mary Queen's campus via the driveway off of Hill N Dale, between the church and white stone building (the youth and young adult building) **DO NOT ENTER THE DRIVE BETWEEN THE CHURCH AND CLAYS MILL ROAD, THIS IS AN EXIT ONLY AT DISMISSAL** and follow the dismissal pattern to the front of the school where the QR code will be scanned and the child brought to the car, they can then exit our lot using the driveway closest to Southland Park.

If you are picking up a child at MQHR and at LCHS, at dismissal, you will need to get into our car line, pick up your MQHR student, exit our campus and drive to pick up your LCHS child.

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On LCHS 3:20 dismissal days, or if you are an LCHS staff member, we will supervise your child until 3:30. Please pull up to the front of the building and an MQHR staff member will bring your child to your car.

Pick up after 3:30, based on our clock, is considered late pick-up and your FACTS account will be charged \$1 a minute per our late pick-up policy.

For our neighborhood walkers, we will require a written and signed note from the parent/guardian giving permission for the student to walk themselves home. We will have staff assigned to watch students walk across Clays Mill Road at the corner of Hill N Dale and Clays Mill Road where they can use the traffic light to safely cross the street.